

# Agenda – Quarterly Meeting #1

## Pelee Coastal Resilience Action Plan

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**Date:** June 13, 2024; 10 am to 3 pm

**Location:** Municipality of Leamington Council Chambers; 111 Erie St N, Leamington

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| <b>1.</b> | <b>Review/Approve Agenda and Introductions</b>   |
|           | <ul style="list-style-type: none"> <li>• Review and approval of agenda.</li> <li>• Review Membership.</li> </ul>   |
| <b>2.</b> | <b>Update on NRCan Contribution Agreement and Other Funding Opportunities</b>  |
|           | <ul style="list-style-type: none"> <li>• Update on status.</li> <li>• Matching funds from partners.</li> <li>• Review of other funding and leverage opportunities.</li> </ul>  |
| <b>3.</b> | <b>Committee Governance</b>  |
|           | <ul style="list-style-type: none"> <li>• Successful Management and Operation of a Committee (Larry Hildebrand, ~20 mins).</li> <li>• Terms of Reference: <ul style="list-style-type: none"> <li>• Decision making/voting (Consensus Matrix for major decisions).</li> <li>• Finalize and vote.</li> </ul> </li> <li>• Update on logo.</li> </ul>   |
| <b>4.</b> | <b>Finalize Goals and Vision</b>   |
|           | <ul style="list-style-type: none"> <li>• Discuss and vote.</li> </ul>  |
|           | <b>Lunch (at appropriate time)</b>   |
|           | <ul style="list-style-type: none"> <li>• Brought in.</li> </ul>  |
| <b>5.</b> | <b>Year 1 Work Plan</b>  |
|           | <ul style="list-style-type: none"> <li>• Establish four groups (mixed) and discuss two questions (20-30 mins): <ul style="list-style-type: none"> <li>• Describe existing impacts/challenges your organization is seeing/experiencing in the study area (non-geographic).</li> <li>• Identify a geographic area(s) in the coastal area with low resilience/challenges.</li> <li>• Report out to the full group of key findings (30 mins).</li> </ul> </li> </ul> |
| <b>6.</b> | <b>Other Business</b>  |
|           | <ul style="list-style-type: none"> <li>• As required.</li> </ul>   |
| <b>7.</b> | <b>Next Meeting and Adjourn</b>  |
|           | <ul style="list-style-type: none"> <li>• September 12, 2024 (location).</li> <li>• Meeting adjourned.</li> </ul>   |